



Budget Heating & Air
 www.budgetacofconway.com
1007 Church Street
Conway, SC 29526
(843) 248-8929
 DUCT CLEANING FOR A HEALTHIER HOME

DATE: _____
 POSITION APPLYING FOR: _____
 FULL TIME: _____ PART TIME: _____
 DATE AVAILABLE: _____
 SALARY EXPECTED/HOUR: _____

NAME _____

SS# _____ PHONE# _____

ADDRESS _____

ARE YOU OVER 18 YEARS OF AGE? _____ ARE YOU A U.S. CITIZEN? _____

HAVE YOU WORKED AT BUDGET HEATING & AIR PREVIOUSLY? _____

IF YES, WHEN? _____ WHAT POSITION? _____

HAVE YOU EVER APPLIED AT BUDGET HEATING & AIR BEFORE? _____ WHEN? _____

EDUCATION

NAME AND ADDRESS OF SCHOOL ATTENDED	DATE GRADUATED	DEGREE/MAJOR
HIGH SCHOOL:		
COLLEGE:		
TECHNICAL SCHOOL:		

EMPLOYMENT RECORD (MOST RECENT FIRST)

EMPLOYER NAME AND ADDRESS: _____
 DATE OF SERVICE FROM : _____ TO: _____ POSITION HELD: _____
 REASON FOR LEAVING: _____

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 DATE OF SERVICE FROM : _____ TO: _____ POSITION HELD: _____
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 DATE OF SERVICE FROM : _____ TO: _____ POSITION HELD: _____
 REASON FOR LEAVING: _____

HAVE YOU EVER BEEN CONVICTED OF A CRIME?___ IF SO, PLEASE EXPLAIN AT THE TIME OF INTERVIEW

DO YOU HAVE A VALID DRIVERS LICENSE? _____ IF SO, DL#_____

WHAT PROMPTED YOU TO APPLY AT BUDGET HEATING & AIR?

_____NEWSPAPER AD

_____EMPLOYEE

_____FRIEND

_____OTHER (SPECIFY)

REFERENCES

1.
2.
3.

EMERGENCY CONTACT _____RELATION _____PHONE _____

I authorize investigations of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment or my wages or salary, be terminated at any time without previous notice.

SIGNATURE _____DATE _____

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FOR OFFICE USE ONLY

INTERVIEWED BY _____DATE _____

COMMENTS _____

DATE HIRED _____DEPT _____POSITION _____SALARY _____